

GRANADA SANITARY DISTRICT

OF SAN MATEO COUNTY

504 Avenue Alhambra, Suite 202 ~ P.O. Box 335 ~ El Granada, California 94018
Telephone: (650) 726-7093 ~ Facsimile: (650) 726-7099 ~ Email: gsdsanitary@comcast.net

AGENDA

BOARD OF DIRECTORS MEETING

December 18, 2003, 7:30 p.m.

*The Board has the right to take action on any of the items listed on the Agenda.
The Board reserves the right to change the order of the agenda items, to
postpone agenda items to a later date, or to table items indefinitely.*

CALL MEETING TO ORDER District Office, 504 Ave. Alhambra, #202, El Granada

ROLL CALL Directors: President: William Katke
Vice President: Leonard Woren
Secretary: Fran Pollard
Board Member: Matthew Clark
Board Member: Shawn McGraw

Staff: General Manager: Chuck Duffy
Administrator: Gina Holmes
Asst. Administrator: Delia Comito
Legal Counsel: Jonathan Wittwer

PLEDGE OF ALLEGIANCE

GENERAL PUBLIC PARTICIPATION

Communications from the Public and members of the District Board and District staff concerning matters not on the agenda. Speakers are limited to 3 minutes each.

SPECIAL PRESENTATION

The Honorable Congresswoman Anna Eshoo will administer the Oath of Office to elected board members Fran Pollard and Matthew Clark.

ACTION AGENDA

- 1. Consideration of Variance application for APN's 048-024-010, 048-024-150;
Shore Acres Partners/Helen and Robert Carey; 412 Magellan Ave.
Recommendation: Approve the variance as presented.**

2. **Consideration of waiver from compliance with the District's Government Code; APN 047-241-380.**
Recommendation: Deny the request for a waiver, and direct the applicant to apply for a variance.
3. **Consideration of reorganizing GSD into a Community Services District to possibly add parks and recreation powers.**
Recommendation: To be made by the Board.
4. **Report on project alternatives for the Medio Creek bridge sewer line crossing.**
Recommendation: For Board information and possible action.
5. **Election of Board Officers.**
Recommendation: To be made by the Board.
6. **Selection of Granada Sanitary District's Representatives to the Sewer Authority Mid-Coastside Board.**
Recommendation: To be made by the Board.
7. **Consideration of LCP Update and District Counsel's letters to San Mateo County Planning Commission concerning the Midcoast Local Coastal Program Update, Task 23 - Impervious Surface Limit, and Task 20 - Inconsistencies in LCP.**
Recommendation: Approve the letters as written.

CONSENT AGENDA

All matters listed under the Consent Agenda are considered routine by the Board of Directors, and will be acted upon by a single vote of the Board. There will be no separate discussion of any of these items unless a member of the Board so requests, in which event the matter shall be removed from the Consent Agenda and considered as a separate Action Agenda item.

8. **Approval of Special Meeting minutes for November 20, 2003.**
9. **Approval of Regular Meeting minutes for November 20, 2003.**
10. **Approval of December 2003 warrants totaling \$126,858.36 (Ck #1333 to #1367).**
11. **Approval of Administrative Costs Fund distribution #4 for \$2,471.22.**
12. **Approval of October 2003 Financial Statements.**
13. **Adoption of Ordinance amending District Ordinance Code Section 201(01) specifying address for location of Board meetings.**
14. **Adoption of amendment to District Bylaws specifying new address for Board meetings.**

DIRECTORS' COMMENTS AND COMMITTEE REPORTS

15. **Sewer Authority Mid-Coastside: Directors Woren and McGraw report on November 24, 2003 meeting.**
16. **Report on other seminars, conferences, or committee meetings.**

INFORMATION CALENDAR

17. General Manager's Report

- Copy of Proposal from Carollo Engineers for Flow Monitoring Program for the Portola Pump Station, as presented to the SAM Board in October (for discussion).

18. Administrator's Report

19. Engineer's Report, October 2003

20. Attorney's Report

FUTURE AGENDA ITEMS

ADJOURN

At the conclusion of the November 20, 2003 Meeting:

Last Ordinance adopted: No. 154

Last Resolution adopted: No. 2003-018